Admission requirements for Digital Innovation & Management (admission August 2018)

Applicants must hold a university bachelor’s degree or a professional bachelor’s degree. If you hold another degree (e.g. an international degree) which is comparable with a university bachelor’s degree or a professional bachelor’s degree, the IT University will make an individual evaluation of the programme in question.

Furthermore, applicants must have English level corresponding to the Danish B level.

When you apply, you must consider whether your bachelor programme covers the following admission requirements:

- 7.5 ECTS course or project work within programming or databases.
- 7.5 ECTS course or project work within social research methods, including qualitative or quasi-qualitative approaches as used in social research or the humanities.

If your bachelor programme does not cover these admission requirements, you need to include additional information in your application. Read more under ‘Application procedure for Digital Innovation & Management’.

A selection of Danish bachelor programmes that meet the admission requirements are listed in the appendix. Please note that this is not an exclusive list. The IT University takes in students with many different educational backgrounds, including students with non-Danish bachelor’s degrees.

How to enhance your qualifications

If you currently are enrolled in a bachelor programme where you do not have courses or project work within databases or programming, you can enhance your qualifications to apply for the MSc in Digital Innovation & Management by applying as guest student and take one of the following courses (offered by the IT University from autumn 2017):

- IT Foundations (autumn semester at BSc in Global Business Informatics)
- Database Use & Design (spring semester at BSc in Global Business Informatics)
Please note: The courses might change, so we advise you to check them continuously. Furthermore, taking courses as guest student is no guarantee for admission.

Applying without meeting the admission requirements

If you do not have 7.5 ECTS course or project work within programming or databases and/or 7.5 ECTS course or project work within social research methods, and you do not have the opportunity to take courses within these topics before applying, you can still apply to the MSc in Digital Innovation & Management. However, as mentioned above you need to include additional information in your application (see ‘Application procedure for Digital Innovation & Management’). Furthermore, if you get admitted to the MSc in Digital Innovation & Management without meeting the admission requirements, it is a prerequisite that you pass a course within the field of programming or databases and/or social research methods. The course will begin before semester start and run parallel to your first semester (read more under ‘Information about admission’).

Application procedure for Digital Innovation & Management

When you apply, you must upload the following documentation:

- A copy of your bachelor diploma including a transcript of courses and grades. If your qualifying education is not yet completed you must upload a confirmation from your home university stating the expected time of completion and your latest transcript of records. If you are graduating from a Danish institution, we only need your latest transcript of records.
- A one-page essay (maximum 450 words) in the area of Digital Innovation & Management. The topic will be announced at least one month in advance of deadline.
- Documentation for English B level in the Danish secondary educational system or a language test. For elaboration on how you can document your English level, please see text below: ‘How to document English skills’.
- CV, including a short description of yourself, description of relevant experience such as work and teaching experience.
- If you have been enrolled in a higher education programme without finishing it (in Denmark or elsewhere), you must also upload documentation of passed exams from that programme.
- Any other documentation for qualifications on which the application is relying.
Additional information:

- **If your bachelor programme does not cover at least 7.5 ECTS within programming or databases and 7.5 ECTS within social research methods**, you must include ½ a page in which you state which of these requirements you meet and how you do so – pointing to specific courses or project activities that you have completed or will complete before semester start. Examples could be if you have worked with programming or with qualitative methods such as interviews in some of your projects.

It is always a good idea to contact the student advisors if you have any questions regarding the application process. You can write them at studentadvisors@itu.dk.

**Information about admission**

If you are admitted to the MSc in Digital Innovation & Management and your bachelor programme does not cover at least 7.5 ECTS within programming or databases and/or 7.5 ECTS within social research methods, it is a prerequisite that you pass a course within the field of programming and/or social research methods. The course will be offered by the IT University. It will begin before semester start and run parallel to your first semester. You will receive further information on the course after admission.

If you are admitted with a non-Danish degree, you must bring and show us your original diploma when you start your studies at the IT University.

**Certificate of your qualifying exams**

If your diploma is not in English or one of the Nordic languages, you must make sure that the copies of your qualifying exams are translated by an official authority.

**How to document English skills**

You can document your English skills in one of the following ways:

- English at B-level either on your Danish secondary diploma or by supplementing.
- Documentation that you have a high school diploma or a bachelor's degree completed in English in Australia, Canada, New Zealand, South Africa, or USA.
- Documentation that you have a high school diploma or a bachelor's degree completed in English in an EU/EEA country.
• A qualifying bachelor’s degree completed at a Danish university (academic university and not university college).
• Documentation that you have taken/or will take one of the following English test with a certain score. The test result cannot be more than two years old:
  - TOEFL paper-based test result of at least 550
  - TOEFL iBT test result of at least 80
  - IELTS (academic) test result of at least 6.0
  - Cambridge Certificate of Proficiency in English passed
  - Cambridge Certificate of Advanced English passed

It is possible to apply for admission before you have taken your English language test/supplemented and obtained the required result. Instead you must submit documentation that you have signed up for a test/supplementing when you apply. You will have to upload the results in the application portal one month before study start at the latest. (If you do not meet the deadline or your test score is too low, we will cancel your admittance.)

However, if you are a citizen outside EU/EEA and are considered as a fee-paying student, you have to upload the test result 3 weeks after the application deadline, at the latest.

The university code for TOEFL tests is 9015. There is no university code for IELTS tests.

**Evaluation of your application**

All applications containing documentation that the applicant meets the admission requirements are put through an evaluation. The evaluation is based upon:

• Grade average from bachelor’s degree.
• Academic evaluation of the one-page essay.
• Academic evaluation of the relevance of your bachelor programme in relation to Digital Innovation & Management.

In addition to the requirements within programming/databases and social research methods, it is an advantage, but not a requirement, if you have work experience with or your bachelor’s degree covers topics such as:

• Business and management fundamentals
• Organization theory or analysis
• Governance
• Participatory or human centered approaches to IT-Design
• Process understanding (e.g. process modeling, work-process analysis)
• Philosophy of science

**Appendix**
List of Danish bachelor programmes that meet the admission requirements

Aalborg University
- Art and Technology
- Informationsvidenskab
- Bachelor I IT
- Interaktionsdesign
- Medialogy
- Sundhed og Informatik
- Sundhedsteknologi
- Offentlig innovation & digitalisering
- IT, Communication and New Media
- Samfundsvidenskabelige eller humanistiske basisuddannelser med 7,5 ECTS valfag i it-basics
- Techno-anthropology with 7.5 ECTS in IT-basics

Aarhus University:
- IT
- Informationsvidenskab
- ERHVERVSØKONOMI MED IT, HA-ITDigital design
- Sociologi, antropologi with 7.5 ECTS in IT-basics

IT University:
- Digitale Medier og Design

University of Copenhagen:
- Informationsvidenskab og kulturformidling
- Kommunikation og IT
- Sociologi, antropologi with 7.5 ECTS in IT-basics

Copenhagen Business School:
- Information Management
- IT & Økonomi
Roskilde University:
- Hum tech Bachelor eller Sam-bas med mindst 7.5 ECTS i it-basics
- Informatik eller Computer Science

University of Southern Denmark
- International virksomhedskommunikation med engelsk, it og web
- Velfærdsteknologi

Please note that this is not an exclusive list. The list might change, so we advise you to check it continuously.